



Bob Holden  
Governor

**DIVISION OF WORKFORCE DEVELOPMENT**

Joseph L. Driskill  
Director

November 16, 2001

DWD ISSUANCE 03-01

SUBJECT: Basic Guidelines for Regional Workforce Investment Planning

1. Purpose: To transmit basic regional planning guidelines for use in compliance with the Regional Planning Policy of the Missouri Training and Employment Council.
2. Substance: The Basic Guidelines for Regional Workforce Investment Planning guidelines are intended to be used as technical assistance and suggested actions for local Workforce Investment Act staff. The guidelines offer several options and exemplary models for official compliance with the Regional Planning Policy of the Missouri Training and Employment Council.
3. Action: This information should be distributed to appropriate staff.
4. Contact: Questions or comments regarding this issuance should be directed to any of the following staff: Clinton Flowers (573/526-8261), Anita Henry (573/522-8619), Roger Baugher (573/751-7897) or your assigned Regional Coordinator.
5. Reference: Workforce Investment Act, Section 116 (c) (1).

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Rick Beasley, Acting Director

RB/RB/jcf

Attachment

c: DWD Administration  
DWD Central Office Managers  
DWD Regional Managers  
WIB Chairs  
WIB Local Contacts